# POLICY

Non-Instructional/Business Operations

#### TRANSPORTATION OF STUDENTS

Transportation to the district's public schools they attend shall be provided for all pupils residing in the district as follows:

- a) For kindergarten pupils;
- b) For pupils the elementary school who reside more than 1.0 miles from school;
- c) For pupils in the secondary school who reside more than 1.5 miles from school.

The proper route for purposes of measurement is the shortest walking distance along public roadways measured from the center of the driveway of a residence to the nearest school building entrance.

Students who are entitled to transportation have the option, with the consent of their parents, of walking to school.

At the Board's discretion, transportation shall be provided for all students residing in the District without regard to the above distance limitations.

# Requests for Transportation to and from Non-Public Schools

The parent or guardian of a parochial or private school child residing in the School District who desires that the child be transported to a parochial or private school outside of the School District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. No late request of a parent or guardian shall be denied where a reasonable explanation is provided for the delay. A belated parental decision to enroll a child in a nonpublic school is not a reasonable excuse, nor is ignorance or forgetfulness of the April 1 deadline a reasonable excuse.

Even in the absence of a reasonable explanation for the delay, a late request may be granted if it can be provided at no additional cost to the District.

The filing of a late request may result in a denial of transportation, even where the District has previously accepted late requests. Transportation to and from non-public schools will only be arranged on a daily basis, and will not be arranged on an "as-needed" basis.

#### **Transportation of Students with Disabilities**

Students with disabilities in the District shall be transported up to fifty (50) miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

(Continued)

# POLICY

Non-Instructional/Business Operations

### TRANSPORTATION OF STUDENTS (Cont'd.)

## Transportation for Students Who Are Temporarily Disabled

Transportation will be provided for students who are temporarily disabled, who are otherwise not eligible for transportation, as follows:

- a) When a parental request for transportation is received due to a temporary disability; and
- b) A physician's request is received supporting the parental request; and
- c) The request has a definitive ending time or event, such as the removal of a leg cast.

Bus stops for such students will be assigned as close as possible to a student's residence, and only on dedicated highways.

### **Transportation of Non-Resident Students**

Non- resident families must provide their own transportation.

#### **Transportation to School Sponsored Events**

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the District unless the parent or legal guardian of a student participating in such event has provided the District with written notice, consistent with District policy, authorizing an alternative form of return transportation for such student or unless intervening circumstances make such transportation impractical. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the District impractical, a representative of the School District shall remain with the student until such student's parent or legal guardian has been contacted and informed of the intervening circumstances which make such transportation impractical; and the student has been delivered to his/her parent or legal guardian.

### **Transportation for Ill Students**

The Superintendent will develop administrative procedures for the emergency transportation to a residence or emergency day care provider for students who become ill during the school day.

(Continued)

# POLICY

Non-Instructional/Business Operations

## TRANSPORTATION OF STUDENTS (Cont'd.)

## **Transportation Under Emergency Care**

The superintendent may authorize transportation under emergency or unforeseen conditions.

## **Transportation for Early Dismissals**

Transportation will be provided for early dismissal at the District's elementary and secondary school according to the published school calendar and, if applicable, exam calendars.

A commensurate number of early dismissals at out-of-district elementary and secondary school will be provided according to those schools' published school and, if applicable, exam calendars.

The number of days for which transportation is provided to an out-of-district school will not exceed the number of days for which transportation is provided to the commensurate District school.

If the number of published early dismissals for an out-of-district secondary school exceeds the number of published early dismissals for the District school, the administration of the affected out-of-district school may choose which early dismissals will receive transportation service.

This policy does not include days on which any school which receives transportation is closed early due to weather or other unforeseen emergencies.

Education Law Sections 1604, 1709, 1804, 1903, 1950, 2503, 2544, 2590-e, 4401(4), 4404, and 4405

Adopted: 7/27/04 Revised: 11/25/13 Revised: 7/1/14